



மனோன்மணியம் சுந்தரனார் பல்கலைக்கழகம்  
**MANONMANIAM SUNDARANAR UNIVERSITY**  
Abishekapatti, Tirunelveli 627 012

Reaccredited with "A" Grade by NAAC

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Prof. J.Sacratees, Ph.D.,  
Registrar

MSU/R/CDC/A5/Certi.Prg. Guidelines/2024

01.10.2024

To

The Secretaries of All Affiliated Colleges

Sir/Madam,

Sub: Further affiliation of new programme – Guidelines for offering Certificate / Diploma / Advanced Diploma – AY 2025-26 – intimation –reg.

Ref: The Guidelines of UGC – National Skills Qualifications Framework (NSQF).

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I am by direction to inform that the Guidelines for offering a Certificate / Diploma / Advance Diploma programmes in Colleges affiliated to this University have been introduced and be implemented for the AY 2025-26 onwards, based on UGC – National Skills Qualifications Framework(NSQF).

I am to enclose herewith the guidelines and the list of existing Certificate / Diploma / Advanced Diploma programme offered in the University.

Hence, you are requested to strictly adhere the above norms while applying for further affiliation of new Certificate / Diploma / Advance Diploma programme and continuing temporary affiliation of existing Certificate / Diploma / Advance Diploma programme for the AY 2025-26 onwards.

I am also to inform that the last date for submission of application for further affiliation of Certificate / Diploma / Advance Diploma programme for the AY 2025-26 **on or before 31.10.2024**.

Encl: as above

*Prof. J. Sacratees*  
REGISTRAR

Copy to

1. The Principal
2. Controller of Examinations
3. BOS Section

**Guidelines for offering a Certificate / Diploma / Advance Diploma Programme from**

**Academic Year 2025-26**

1. The application for a Certificate / Diploma / Advance Diploma programme must be submitted as per the Act & Statutes of M.S.University.
2. Applications, with details be presented to the Syndicate for approval.
3. Inspection commission will be constituted and sent to the colleges to ensure the viability for the conduct of the programme and based on the report, the approval will be given.
4. As per the UGC – National Skills Qualifications Framework (NSQF) guidelines, a minimum of 18/36/72 credits has to be earned for a certificate programme(Level -4) / Diploma Programme (Level -5) / Advanced Diploma programme (Level -6) respectively.
5. The course instructor shall hold minimum of a Diploma / Bachelor degree in the relevant skill to be offered.
6. The duration of the Certificate programme / Diploma programme / Advanced Diploma programme shall of 90 / 180/ 360 days respectively.
7. The curriculum and syllabi shall be approved by SCAA.
8. Approval / Further Approval procedure shall be followed as per the Act & Statutes.
9. The courses available in the annexed list alone can be offered.
10. The curriculum and syllabi already approved by SCAA has to be procured from BOS.
11. The curriculum and syllabi for new course shall be framed.
12. Students can be enrolled only after approval of the programmes.
13. It is mandatory to obtain approval every year for continuation and admission of students in the existing Certificate / Diploma programme / Advanced Diploma programmes.
14. The Inspection fee structure for Temporary approval and continuing approval of the existing Certificate / Diploma programme / Advanced Diploma are given below:

Certificate programme	- Rs.2,000/-
Diploma programme	- Rs. 4,000/-
Advanced Diploma programme	- Rs. 7,000/-

  
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**MANONMAIMAM SUNDARANAR UNIVERSITY,  
TIRUNELVELI**

List of Certificate / Diploma / Advance Diploma Programme

Sl. No	Course Name
1	Certificate course in Accounting
2	Certificate course in Air Ticketing and Cargo Management
3	Certificate course in Biotechnology
4	Certificate course in Business Communication
5	Certificate course in Career Oriented Course in Energy Science
6	Certificate course in Computational Biology
7	Certificate course in Computer Aided Accounting
8	Certificate Course in Computer Hardware & Maintenance
9	Certificate course in Computer Science Applications
10	Certificate course in Computerised Financial Accounting
11	Certificate course in Dress Designing
12	Certificate Course in E-Commerce
13	Certificate course in Economics and Statistics for Competitive Examinations
14	Certificate course in Entrepreneurship
15	Certificate course in Food Chemistry and Technology
16	Certificate Course in Functional Hindi
17	Certificate Course in Gandhian Thought
18	Certificate course in Graphics for Visual Communication
19	Certificate course in Handicraft -I & II Batch
20	Certificate course in Herbal Science
21	Certificate Course in Import and Export Management
22	Certificate Course in Industrial Analytical Chemistry
23	Certificate course in Information Technology
24	Certificate course in Insurance
25	Certificate Course in Journalism
26	Certificate Course in Journalism & Mass Communication

27	Certificate Course in Library and Information Science (CLISC)
28	Certificate course in Maintenance of Electrical and electronic Equipments
29	Certificate Course in Progressive Thought
30	Certificate course in Rehabilitaion of the Differently Abled
31	Certificate course in Rubber Technology
32	Certificate course in Saiva Sithantham and Vainavam
33	Certificate Course in Saivaviyal
34	Certificate course in Salesmanship
35	Certificate course in Sericulture
36	Certificate course in Soil Science and Agricultural Chemistry
37	Certificate course in Spoken English
38	Certificate course in Translation Proficiency
39	Certificate course in Travel and Tourism
40	Certificate Course in Vainavaviyal
41	Certificate course in Vermiculture Technology
42	Certificate course in Visual Communication
43	Certificate course in Yoga
44	Certificate Programme in Tally
45	Diploma course in Computerised Financial Accounting
46	Diploma course in E-Commerce
47	Diploma course in Entrepreneurship
48	Diploma course in Functional Hindi
49	Diploma Course in Gandhian Thought
50	Diploma course in Herbal Science
51	Diploma Course in Import and Export Management
52	Diploma course in Information Technology
53	Diploma course in Insurance
54	Diploma course in Maintenance of Electrical and electronics Equipments
55	Diploma Course in Rehabilitation of the Differently abled
56	Diploma course in Sericulture

57	Diploma Course in Travel and Tourism
58	Diploma in Computerized Financial Accounting
59	Diploma in Dress Designing
60	Diploma in Foreign Trade and Export-Import Documentation
61	Diploma in Islamic Theology
62	Diploma in Performing Arts
63	Diploma in Translation Proficiency
64	P.G.Diploma in Logistics Management
65	Advanced Diploma course in computerised Financial Accounting
66	Advanced Diploma course in E-Commerce
67	Advanced Diploma course in Herbal Science
68	Advanced Diploma Course in Import and Export management
69	Advanced Diploma Course in Sericulture

  
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